



## PARK SUPERINTENDENT

**Can you effectively direct the work of a Parks Maintenance division? Do you enjoy collaborating with others to develop best in class parks while working in a cost center?**

**If so, consider joining our team.**



**OPEN UNTIL FILLED—First Review November 17, 2016**

**Interested candidates are encouraged to apply immediately.**

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## ABOUT US

Fremont is a well-managed and innovative city. Located in the heart of the Bay Area and Silicon Valley, Fremont prides itself on innovation, green technology, a low crime rate, great schools, a low unemployment rate, quality parks and nearby open space, and an incredibly diverse population of residents. As a full service city, Fremont employs 901 regular employees and has a total general fund budget of \$183.1 million dollars.

Fremont is an employer that values its people, creativity, quality service, integrity, open communication, collaboration, mutual respect, and diversity. Employees find their work challenging, yet rewarding, and most importantly, enjoy the chance to make a difference through public service. Think Fremont!



## IN A TYPICAL DAY A PARK SUPERINTENDENT WILL?

- Plan, organize, and direct the work of the Park Maintenance section.
- Develop and maintain the section budget.
- Confer with section staff to review and monitor operations, employee performance, staff development and program implementation.
- Develop and maintain work productivity measures.
- Collaborate with the team to use innovative technology and data reports to help improve overall park management system.
- Review field activities and direct the correction of any noted deficiencies or deviations from accepted practices.
- Coordinate activities with other City departments and outside agencies.
- Design and implement systems to encourage productive behavior and recognizes exceptional performance.
- Participate in park planning and design and consultant selection for park development and improvement.
- Administer associated contracts and inspects the work of contractors engaged in park development and maintenance.
- Prepare contracts and specifications for maintenance of City owned landscaped areas.

## Tentative Recruitment Schedule

Open Date: 10/31/16

Close Date: 11/17/16 at Noon

Oral Panel Interviews: Week of 11/28/16

Start Date: December 2016



## QUALIFICATIONS

The successful candidate will have any combination of education and/or experience that has provided the knowledge, skills and abilities necessary for satisfactory job performance. A typical way to obtain the required knowledge and skills would be: A bachelor's degree with major coursework in park maintenance, horticulture, landscape architecture or a closely related field and five years of progressively responsible experience in park maintenance, including one year of supervisory experience.

## REQUIRED LICENSES & CERTIFICATES BY TIME OF APPOINTMENT

- California Pest Control Advisor's license
- Class C California Driver's License

## WHAT WE ARE LOOKING FOR IN A CANDIDATE:

The City is searching for a self-motivated individual to join our team. In addition to the minimum qualifications and required licensures candidates must have strong customer service skills and the ability to perform a variety of complex functions. The Park Superintendent must demonstrate the ability to communicate effectively orally and in writing with the ability to be respectful, and patient while working in a diverse environment. Experience with a public agency is not required but is definitely a plus.

## COMPENSATION & BENEFITS

The annual salary is \$102,931.74—\$138,950.43 depending on qualifications. Fremont offers an attractive benefits package, which includes, but is not limited to: CalPERS retirement plan, paid holidays, medical, dental and vision benefits. A complete benefits summary can be found at [Fremont.gov](http://Fremont.gov) or by using this link:

### [Benefits Summary](#)

This position is represented by the FAME bargaining unit. The probationary period for this position is 12 months.







### **READY TO APPLY?**

To be considered for this position, apply online by submitting a completed City application, resume and cover letter through our on line application system: [www.fremont.gov/cityjobs](http://www.fremont.gov/cityjobs)

The testing process for this position may include an individual and/or panel interview, fingerprint check, background investigation, and medical evaluation. Only those candidates who have the best combination of qualifications in relation to the requirements and duties of the position will continue in the selection process. Meeting the minimum qualifications does not guarantee an invitation to participate in the process.

The City of Fremont is an Equal Opportunity Employer.

### ***Reasonable Accommodation***

Human Resources will make reasonable efforts in the examination process to accommodate persons with disabilities. Please advise Human Resources of any special needs a minimum of 5 days in advance of the selection process by calling (510) 494-4660.

**HUMAN RESOURCES DEPARTMENT**  
City of Fremont  
3300 Capitol Avenue, Building B  
Fremont, CA 94538  
Phone: (510) 494-4660



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